

**LAUREL-CONCORD-COLERIDGE SCHOOL DISTRICT #54**  
**Board of Education Retreat**  
**July 06, 2016 6:00 PM**  
**ESU #1-Wakefield, NE--Room B**

**Attendance Taken at 6:07 PM:**

Present Board Members:

Richard Brandow  
Robert Colwell  
Carol Erwin  
Jay Hall  
Brian Holcomb  
Betty Jo Leapley  
Marlin Papenhausen

Absent Board Members:

Steve Schutte  
John Wolfgram

**I. CALL MEETING TO ORDER**

A Strategic Planning Workshop of the Board of Education of the Laurel-Concord-Coleridge School Board of Education was convened in the Conference B Meeting Room at Educational Service Unit #1 in Wakefield, Nebraska. The meeting notice was published in the June 29, 2016 issue of the Coleridge Blade and Laurel Advocate, posted at LCC Middle School-Coleridge, and the Community Learning Center-Laurel. Said notice stated the purpose of the meeting was for discussion only. No board action would be taken and there would be no opportunity for public comment. Board members were emailed notice. In addition to board members the following were present: Superintendent Randall Klooz, Elementary Principal Heath Johnson, and High School Principal Jay Vance. Facilitator Marcia Herring, Director of Board Development from the Nebraska Association of School Boards (NASB) was welcomed. There were visitors present and welcomed. The meeting was duly called to order by President Hall at 6:07 p.m. Attention was directed to a current copy of the Nebraska Open Meeting Act posted in the room. Everyone joined in the pledge of allegiance to the flag. A brief break was taken for everyone to go through the self-serve food line. Board member John Wolfgram arrived at 6:10 p.m. Superintendent Klooz gave opening remarks during the meal.

**II. APPROVAL OF AGENDA AND CHANGES TO AGENDA**

**Motion Passed:** Motion to approve the agenda as presented passed with a motion by Richard Brandow and a second by John Wolfgram.

**8 Yeas - 0 Nays.**

Richard Brandow	Yes
Robert Colwell	Yes
Carol Erwin	Yes
Jay Hall	Yes
Brian Holcomb	Yes
Betty Jo Leapley	Yes
Marlin Papenhausen	Yes
Steve Schutte	Absent
John Wolfgram	Yes

### **III. EXCUSE ABSENT BOARD MEMBER(S)**

Motion by Wolfgram to excuse Schutte. Hearing no second to the motion, the motion died.

### **IV. ACTION ITEMS**

Discussion:

There were no Action Items.

### **V. DISCUSSION ITEMS**

#### **V.1. Opening**

Discussion:

Superintendent Klooz had given opening remarks during the meal. President Hall turned the meeting over to facilitator Marcia Herring.

#### **V.2. NASB Professional Development**

Discussion:

Marcia Herring lead the board members and administrators through a discussion on Board Meeting Assessment. This assessment allowed the board to determine the extent to which proper protocol, procedures, and governance is present during a regular board meeting. The content of the assessment provided a framework for discussion through guiding questions and essential elements of responsible board governance.

#### **V.3. NASB Community Engagement (Planning)**

Discussion:

Marcia Herring discussed the target groups we would want to include for Community Engagement Meetings. These district-wide groups include community members, business leaders, staff, and students. Visitor Keith Knudsen was asked for comments. Questions to be presented to each group were discussed. Herring will be working with the board and administration to schedule the meetings.

#### **V.4. Review LCC Vision/Annual Calendar**

Discussion:

The board goals were discussed and revised. The board calendar was reviewed. Superintendent Klooz and Marcia Herring will prepare an updated Board/Superintendent Goals document to be given to the board members.

### **VI. ADJOURN**

Discussion:

Marcia Herring was thanked for being present to facilitate the workshop. The workshop adjourned at 9:23 p.m.

Cedar County School District #54

Submitted by: \_\_\_\_\_  
Betty Jo Leapley  
Secretary of the Board