

**LAUREL-CONCORD-COLERIDGE SCHOOL DISTRICT #54**  
**BOARD OF EDUCATION**  
**Regular Monthly Meeting**  
**Monday, February 11, 2019 7:00 p.m.**  
**Boardroom @ LCC School, Laurel, NE 68745**

**Attendance taken at 7:00 p.m.**

Carol Erwin: Present  
Jay Hall: Present  
Angela Johnson: Present  
Dan Kuhlman: Present  
Samuel Recob: Present  
Grant Settje: Present  
Tyler Specht: Present  
Scott Taylor: Present  
Dustin Thompson: Present  
Present: 9.

**I. CALL MEETING TO ORDER**

The regular meeting was convened at 7:00 p.m. on February 11, 2019 in the Board Room at Laurel-Concord-Coleridge School, Laurel, Nebraska. The meeting notice was published in the February 6, 2019 issue of the Coleridge Blade and Laurel Advocate, posted at the LCC Elementary/High School- Laurel and LCC Middle School- Coleridge, posted at U.S. Post Office- Coleridge, U.S. Post Office- Laurel, Security Bank- Coleridge, Security Bank- Laurel, Citizens State Bank- Laurel, and posted on the school web site. Said notice stated agenda is readily available for public inspection at the Superintendent's office during normal business hours. Board members were emailed notice. In addition to board members, the following were present: Superintendent Jeremy Christiansen, Elementary Principal Paige Parsons, and Middle School Principal Jay Vance. Members of the public were present and welcomed. The meeting was duly called to order by President Hall at 7:00 p.m. Everyone joined in the pledge of allegiance to the flag. Attention was directed to a current copy of the Nebraska Open Meeting Act posted in the room.

**II. APPROVAL OF AGENDA AND CHANGES TO AGENDA**

Motion to approve the agenda as provided passed with a motion by Recob and a second by Thompson.

Erwin: Yea, Hall: Yea, Johnson: Yea, Kuhlman: Yea, Recob: Yea, Settje: Yea, Specht: Yea, Taylor: Yea, Thompson: Yea  
Yea: 9, Nay: 0.

**III. CONSENT AGENDA**

Motion to approve the consent agenda items including minutes of the January 14, 2019 Regular Meeting; Treasurer reports; the General Fund bills in the amount of \$185,739.91; the Depreciation Fund bill in the amount of \$9,616.00; and the projected payroll in the amount of \$485,626.86 passed with a motion by Kuhlman and a second by Settje.

Erwin: Yea, Hall: Yea, Johnson: Yea, Kuhlman: Yea, Recob: Yea, Settje: Yea, Specht:

Yea, Taylor: Yea, Thompson: Yea  
Yea: 9, Nay: 0.

#### **IV. EXCUSE ABSENT BOARD MEMBERS**

All board members were present. No action was taken.

#### **V. PUBLIC COMMENT**

No member of the public signed in to address the board.

#### **VI. INFORMATION AND PROPOSALS**

##### **VI.1. FACULTY/STUDENT REPORT**

Ashley Promes, Level III Program Special Education teacher, was present to share information with the Board about the LCC Level III Program. They teach students using the evidence-based Verbal Behavior Approach. The Level III Program is one of the first schools in Nebraska with a full Verbal Behavior Program. With the help of the ASD Network, Level III has brought two essential behavior trainings to Northeast Nebraska. Students had the opportunity to go to the “Sensory Safari” at the Lincoln Zoo during the 2017-2018 school year. Thank you to the Board of Education and administration for purchasing two outdoor adaptive swings this past fall for students in wheelchairs.

##### **VI. 2. PRINCIPALS’ REPORTS**

Middle School Principal Jay Vance reported that 66% of families attended the parent-teacher conferences on February 5, 2019. During the month of March, the LCC CIP (Continuous Improvement Team) will be looking for feedback relating to the LCC PRIDE Mission Statement. Suggestions can be provided via mail or email to the school. Mr. Vance announced the Bulldog Bucks winners – Ava Christiansen, Trey Pounds, Ethan Vance, Dalie Paulsen, Samantha Pehrson, Shane Benson, Delaney Hall, Carly Kuhlman, Julia Johnson, and Gibson Roberts.

Elementary Principal Paige Parsons discussed parent-teacher conferences that were held on February 5, 2019. Parents had the option to have in-person, telephone, or email conferences. The majority chose in-person or telephone. Staff will meet to decide if they want to continue offering 3 options, or if time is best spent in-person. The MTSS team met on January 22 to finalize their implementation plan for reading supports. Preschool applications were mailed out. There are potentially 40 preschoolers for next school year. The HAL team is going to the NAG conference February 21-22, 2019.

High School Principal Ken Swanson’s report was readily available for the board to review.

The written Principal reports are available at the Office of the Superintendent.

##### **VI.3. SUPERINTENDENT’S REPORT**

Superintendent Christiansen reported that a fire drill would be simulated following the board meeting. He attended the NASB conference in Lincoln, and was updated on bills introduced that are relevant to education. He had the opportunity to meet with Senator

Tim Gragert, who shared an interest in reaching out to school Superintendents. Mr. Christiansen intends to apply for a grant through the Nebraska Department of Education to revise our Teacher and Principal Evaluation System. Jay Hall, Superintendent Christiansen, and a leadership team have met to begin reviewing and developing a new Interlocal Agreement between LCC School and the City of Laurel. They intend to have the agreement ready for consideration for approval at the March board meeting.

## **VII. BOARD COMMITTEE REPORTS**

### **VII.1. NEGOTIATIONS COMMITTEE MEETING- JANUARY 23, 2019.**

Jay Hall reported on information regarding principal and superintendent contracts, as well as salary recommendations from the committee.

### **VII.2. POLICY COMMITTEE MEETING- FEBRUARY 6, 2019.**

Angela Johnson shared information from the Policy Committee's most recent meeting. The committee discussed the definition of Immediate Family, Early Separation policy, Facility Use policy, the 5000 policy series related to students, the use of credit cards for activities, the different superintendent evaluation models available, and the Interlocal Agreement with the City of Laurel.

### **VII.3. TRANSPORTATION/BUILDINGS/GROUNDS COMMITTEE MEETING- FEBRUARY 7, 2019.**

Dustin Thompson reported on information that was discussed during the Transportation/Buildings/Grounds Committee's most recent meeting. He noted that there would be a test run of the fire alarm system after the board meeting. The activity bus is back, and cost LCC \$500 for the insurance deductible. The kitchens in both the Middle School and High School/Elementary need updates, so they will prioritize what needs updated first. The committee is continuing to look at different ideas for the Elementary renovation project.

## **VIII. ACTION ITEMS**

### **VIII.1. CONSIDER, DISCUSS, AND TAKE NECESSARY ACTION WITH REGARD TO PRINCIPALS' CONTRACTS.**

Motion to approve the 2019-2020 administrator contract for Paige Parsons with a salary of \$73,648.23, which represents a 3.25% salary increase, passed with a motion by Taylor and a second by Settje.

Erwin: Yea, Hall: Yea, Johnson: Yea, Kuhlman: Yea, Recob: Yea, Settje: Yea, Specht: Yea, Taylor: Yea, Thompson: Yea  
Yea: 9, Nay: 0.

Motion to approve the 2019-2020 administrator contract for Jay Vance with a salary of \$92,902.43, which represents a 2.25% salary increase, passed with a motion by Recob and a second by Taylor.

Erwin: Yea, Hall: Yea, Johnson: Yea, Kuhlman: Yea, Recob: Yea, Settje: Yea, Specht: Yea, Taylor: Yea, Thompson: Yea  
Yea: 9, Nay: 0.

Motion to approve the 2019-2020 administrator contract for Ken Swanson with a salary of \$85,282.50, which represents a 2.75% salary increase, passed with a motion by Thompson and a second by Kuhlman.

Erwin: Yea, Hall: Yea, Johnson: Yea, Kuhlman: Yea, Recob: Yea, Settje: Yea,  
Specht: Yea, Taylor: Yea, Thompson: Yea  
Yea: 9, Nay: 0.

**VIII.2. CONSIDER, DISCUSS, AND TAKE NECESSARY ACTION WITH REGARD TO THE SUPERINTENDENT'S CONTRACT.**

Motion to approve the two-year superintendent contract (2019-2021) for Jeremy Christiansen with a salary of \$123,000, which represents a 2.5% salary increase, passed with a motion by Recob and a second by Specht.

Erwin: Yea, Hall: Yea, Johnson: Yea, Kuhlman: Yea, Recob: Yea, Settje: Yea,  
Specht: Yea, Taylor: Yea, Thompson: Yea  
Yea: 9, Nay: 0.

**VIII. 3. CONSIDER, DISCUSS, AND TAKE NECESSARY ACTION WITH REGARD TO CORPORATE RESOLUTION AUTHORIZATION.**

Motion to amend the district's Corporate Resolution Authorization to reflect Jay Hall as Board President and Dustin Thompson as Board Secretary passed with a motion by Specht and a second by Settje.

Erwin: Yea, Hall: Yea, Johnson: Yea, Kuhlman: Yea, Recob: Yea, Settje: Yea,  
Specht: Yea, Taylor: Yea, Thompson: Yea  
Yea: 9, Nay: 0.

**VIII.4. CONSIDER, DISCUSS, AND TAKE NECESSARY ACTION WITH REGARD TO THE ESU #1 SERVICES CONTRACT FOR 2019-2020.**

Motion to approve the ESU #1 services contract for the 2019-2020 school year passed with a motion by Kuhlman and a second by Taylor.

Erwin: Yea, Hall: Yea, Johnson: Yea, Kuhlman: Yea, Recob: Yea, Settje: Yea,  
Specht: Yea, Taylor: Yea, Thompson: Yea  
Yea: 9, Nay: 0.

**VIII.5. CONSIDER, DISCUSS, AND TAKE NECESSARY ACTION WITH REGARD TO ACCEPTANCE OF RESIGNATIONS.**

Motion to accept the resignation of Jared Garthoff, K-12 Vocal Music Teacher, effective at the end of the 2018-2019 school year passed with a motion by Thompson and a second by Recob.

Erwin: Yea, Hall: Yea, Johnson: Yea, Kuhlman: Yea, Recob: Yea, Settje: Yea,  
Specht: Yea, Taylor: Yea, Thompson: Yea  
Yea: 9, Nay: 0.

The board would like to recognize and thank Mr. Garthoff for his dedicated service to LCC School.

**VIII.6. CONSIDER, DISCUSS, AND TAKE NECESSARY ACTION WITH REGARD TO A RESOLUTION DEFINING EMPLOYEES' IMMEDIATE FAMILY.**

Motion to approve a board resolution affirming the following definition of Immediate Family- "An immediate family member is defined as an employee's spouse, parent, child, sibling, grandparent, grandchild, and in-laws of any of the aforementioned relationships, as well as any person living within the same household with the employee." passed with a motion by Taylor and a second by Specht.

Erwin: Yea, Hall: Yea, Johnson: Yea, Kuhlman: Yea, Recob: Yea, Settje: Yea, Specht: Yea, Taylor: Yea, Thompson: Yea  
Yea: 9, Nay: 0.

**VIII.7. CONSIDER, DISCUSS, AND TAKE NECESSARY ACTION WITH REGARD TO THE PURCHASE OF A REPLACEMENT SMALL VEHICLE.**

Motion to approve the purchase of a 2018 Impala for \$19,000 with the trade-in of a 2005 Ford Taurus passed with a motion by Settje and a second by Taylor.

Erwin: Yea, Hall: Yea, Johnson: Yea, Kuhlman: Yea, Recob: Yea, Settje: Yea, Specht: Yea, Taylor: Yea, Thompson: Yea  
Yea: 9, Nay: 0.

**VIII.8. CONSIDER, DISCUSS, AND TAKE NECESSARY ACTION WITH REGARD TO THE 2019 INSTRUCTOR FOR DRIVERS EDUCATION AND THE 2019 DRIVERS EDUCATION STUDENT FEE.**

Motion to approve Dan Loofe as the 2019 Drivers Education instructor, to be paid 66.6% of the total student fee per the Teacher Incentive Plan, passed with a motion by Specht and a second by Recob.

Erwin: Yea, Hall: Yea, Johnson: Yea, Kuhlman: Yea, Recob: Yea, Settje: Yea, Specht: Yea, Taylor: Yea, Thompson: Yea  
Yea: 9, Nay: 0.

Motion to approve the 2019 Drivers Education Student Fee as \$250 per LCC district student and \$275 per non-district resident student passed with a motion by Kuhlman and a second by Taylor.

Erwin: Yea, Hall: Yea, Johnson: Yea, Kuhlman: Yea, Recob: Yea, Settje: Yea, Specht: Yea, Taylor: Yea, Thompson: Yea  
Yea: 9, Nay: 0.

**IX. DISCUSSION ITEMS**

**IX.1. COMMITTEE MEETINGS**

The following committee meetings were set: Transportation/Buildings/Grounds Committee, Curriculum/Instruction Committee, and Policy Committee.

**X. CORRESPONDENCE AND BULLETINS**

Monthly updates from NASB (Nebraska Association of School Boards), NRCSA (Nebraska Rural Community Schools Association), and NCSA (Nebraska Council of School Administrators) were available for the Board's review.

**XI. UPCOMING BOARD MEETINGS, COMMITTEE MEETINGS, AND WORKSHOPS**

Board members were reminded of upcoming meetings and workshops.

**XI.1. TRANSPORTATION/BUILDINGS/GROUNDS COMMITTEE MEETING –  
MONDAY, FEBRUARY 25, 2019 (7:00 A.M. – CENTRAL OFFICE  
CONFERENCE ROOM)**

**XI.2. POLICY COMMITTEE MEETING – MONDAY, MARCH 4, 2019 (5:30 P.M.  
– CENTRAL OFFICE CONFERENCE ROOM)**

**XI.3. CURRICULUM/INSTRUCTION COMMITTEE MEETING –  
WEDNESDAY, MARCH 6, 2019 (5:30 P.M. – CENTRAL OFFICE  
CONFERENCE ROOM)**

**XI.4. REGULAR BOARD MEETING – MONDAY, MARCH 11, 2019 (7:00 P.M. –  
LCC BOARD ROOM/COLERIDGE)**

**XII. ADJOURN**

Meeting adjourned at 8:03 p.m.

**Cedar County School District #54**

**Submitted by:**

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Megan Greiner  
Recording Secretary

**Attested by:**

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Dustin Thompson  
Secretary of the Board