

**LAUREL-CONCORD-COLERIDGE SCHOOL DISTRICT #54**  
**BOARD OF EDUCATION**  
**Regular Monthly Meeting**  
**Monday, September 10, 2018 7:15 p.m.**  
**Boardroom @ LCC School, Laurel, NE 68745**

**Attendance taken at 7:15 p.m.**

Rich Brandow: Absent  
Carol Erwin: Present  
Jay Hall: Present  
Betty Jo Leapley: Present  
Samuel Recob: Present  
Steve Schutte: Present  
Tyler Specht: Present  
Dustin Thompson: Present  
John Wolfgram: Present  
Present: 8, Absent: 1.

**I. CALL MEETING TO ORDER**

The regular meeting was convened at 7:15 p.m. in the Board Room at Laurel-Concord-Coleridge School, Laurel, Nebraska. The meeting notice was published in the September 5, 2018 issue of the Coleridge Blade and the Laurel Advocate, posted at the LCC Elementary/High School-Laurel and LCC Middle School Coleridge, posted at U.S. Post Office-Coleridge, U.S. Post Office-Laurel, Security Bank-Coleridge, Security Bank-Laurel, Citizens State Bank-Laurel, and posted on the school web site. Said notice stated the agenda is readily available for public inspection at the Superintendent's office during normal business hours. Board members were emailed notice. In addition to board members the following were present: Superintendent Jeremy Christiansen, Elementary Principal Paige Parsons, Middle School Principal Jay Vance, and High School Principal/Activities Director Ken Swanson. Members of the public were present and welcome. Everyone had joined in the pledge of allegiance to the flag at the Budget Hearing prior to the regular meeting. Attention was directed to a current copy of the Nebraska Open Meeting Act posted in the room.

**II. APPROVAL OF AGENDA AND CHANGES TO AGENDA**

Motion to approve the agenda with a change to move action agenda item VII.6. to be presented for action directly before action agenda item VII. 1 passed with a motion by Betty Jo Leapley and a second by Jay Hall.

Rich Brandow: Absent, Carol Erwin: Yea, Jay Hall: Yea, Betty Jo Leapley: Yea, Samuel Recob: Yea, Steve Schutte: Yea, Tyler Specht: Yea, Dustin Thompson: Yea, John Wolfgram: Yea  
Yea: 8, Nay: 0, Absent: 1

**III. CONSENT AGENDA**

Motion to approve the Consent Agenda items including minutes of the August 30, 2018 Special Meeting and Budget Workshop; Treasurer reports; the General Fund bills in the amount of \$251,913.08; the Cooperative Fund bill in the amount of \$301.00; the Employee Benefit Fund bill in the amount of \$89,684.47; and the projected payroll of \$472,705.59 passed with a motion by John Wolfgram and a second by Samuel Recob.

Rich Brandow: Absent, Carol Erwin: Yea, Jay Hall: Yea, Betty Jo Leapley: Yea, Samuel Recob: Yea, Steve Schutte: Yea, Tyler Specht: Yea, Dustin Thompson: Yea, John Wolfgram: Yea  
Yea: 8, Nay: 0, Absent: 1

### **III.1. CONSIDER, DISCUSS AND TAKE NECESSARY ACTION REGARDING THE CONSENT AGENDA**

This item was approved on the previous vote on the consent agenda items. No additional action necessary.

#### **III.1.1. MINUTES FOR SPECIAL MEETING AND BUDGET WORKSHOP - AUGUST 30, 2018**

This item was approved on the previous vote on the consent agenda items. No additional action necessary.

#### **III.1.2. TREASURER'S REPORT OF RECEIPTS, EXPENDITURES AND CLAIMS FOR PAYMENT**

This item was approved on the previous vote on the consent agenda items. No additional action necessary.

### **IV. EXCUSE ABSENT BOARD MEMBERS**

Motion to excuse the absence of Richard Brandow passed with a motion by Jay Hall and a second by Steve Schutte.

Rich Brandow: Absent, Carol Erwin: Yea, Jay Hall: Yea, Betty Jo Leapley: Yea, Samuel Recob: Yea, Steve Schutte: Yea, Tyler Specht: Yea, Dustin Thompson: Yea, John Wolfgram: Yea  
Yea: 8, Nay: 0, Absent: 1

### **V. PUBLIC COMMENT**

No member of the public signed in to address the board.

### **VI. INFORMATION AND PROPOSALS**

#### **VI.1. FACULTY REPORT - MTSS PROCESS**

Jean Granquist, Title I Teacher, gave an overview of the MTSS (Multi-Tier Support System) process. She explained how the process utilizes various assessments and teacher recommendations. She answered questions from board members. Board members thanked her for her presentation and for her work with our students.

#### **VI.2. PRINCIPALS' REPORTS**

Elementary Principal Parsons reported on AimsWeb and MAP assessments, 4th Grade field trip to Ponca State Park, Elementary Student Council, Instructional Model, and professional development opportunities for staff including APL training and Direct Explicit Instruction for 3rd-5th grade teachers with two teachers attending.

Middle School Principal Vance reported on upcoming middle school activities, BlendEd Pilot Project, Digital Citizenship Symposium, assessment score update, ESU 1 Principal meeting, and gave a Level III summer review.

High School Principal/Activities Director Swanson reported on MAP testing, ESU 1 Principal meeting, September 10 professional development, APL training, Standard Response Protocol Training, Lewis & Clark Conference meeting, EMS football training, fall activity seasons are underway, and upcoming events. Dylan Reimers and Grant Erwin earned blue ribbons at the FFA District Tractor Driving Contest.

Written Principal reports are available at the Office of the Superintendent.

### **VI.3. SUPERINTENDENT'S REPORT**

Superintendent Christiansen shared his written report which included a Faculty Report item has been added to the meeting agendas, fire alarm system replacement, air handler system, behavioral and mental health support, live community forum with Nebraska Loves Public Schools and News Channel Nebraska, TeamMates program update and leadership, teacher in-service on September 10, and upcoming events and meetings. Superintendent Christiansen thanked the principals, staff, students, parents, Dustin Thompson and fire department for their work on arranging the homecoming bonfire and homecoming activities.

The written Superintendent's report is available at the Office of the Superintendent.

### **VI.4. BOARD COMMITTEE REPORTS**

#### **VI.4.1. POLICY/LIBRARY BOARD COMMITTEE - SEPTEMBER 10, 2018**

The Policy/Library Board Committee meeting has been postponed.

#### **VI.4.2. LABOR RELATIONS CONFERENCE (ERWIN, HALL)**

Carol Erwin, Jay Hall, and Superintendent Christiansen reported on information they learned at the Labor Relations Conference. They encouraged others to attend future conferences.

### **VII. ACTION ITEMS**

#### **VII.6. CONSIDER, DISCUSS AND TAKE NECESSARY ACTION REGARDING FIRST READING OF BOARD POLICIES RELATED TO NEW CONSTRUCTION AND RENOVATION PROJECTS**

Motion to approve the PSCA Act - Design Build Policy and the Construction Manager at Risk Policy on first reading passed with a motion by Dustin Thompson and a second by Jay Hall.

Rich Brandow: Absent, Carol Erwin: Yea, Jay Hall: Yea, Betty Jo Leapley: Yea, Samuel Recob: Yea, Steve Schutte: Yea, Tyler Specht: Yea, Dustin Thompson: Yea, John Wolfgram: Yea  
Yea: 8, Nay: 0, Absent: 1

Superintendent Christiansen introduced Mike West from Carlson West Povondra Architects. Mr. West explained the process covered in each of the policies being presented to the board.

**VII.1. CONSIDER, DISCUSS AND TAKE NECESSARY ACTION REGARDING THE 2018-2019 FISCAL SCHOOL YEAR BUDGET**

Motion to approve the 2018-2019 fiscal school year budget as presented passed with a motion by Samuel Recob and a second by Steve Schutte.

Rich Brandow: Absent, Carol Erwin: Yea, Jay Hall: Yea, Betty Jo Leapley: Yea, Samuel Recob: Yea, Steve Schutte: Yea, Tyler Specht: Yea, Dustin Thompson: Yea, John Wolfgram: Yea

Yea: 8, Nay: 0, Absent: 1

**VII.2. CONSIDER, DISCUSS AND TAKE NECESSARY ACTION REGARDING THE 2018-2019 TAX REQUEST RESOLUTION**

Motion to approve the 2018-2019 Tax Request Resolution as presented. The levy request tax rates include: General Fund at 0.544373, and Special Building Fund at 0.074344 passed with a motion by Dustin Thompson and a second by John Wolfgram.

Rich Brandow: Absent, Carol Erwin: Yea, Jay Hall: Yea, Betty Jo Leapley: Yea, Samuel Recob: Yea, Steve Schutte: Yea, Tyler Specht: Yea, Dustin Thompson: Yea, John Wolfgram: Yea

Yea: 8, Nay: 0, Absent: 1

**VII.3. CONSIDER, DISCUSS AND TAKE NECESSARY ACTION REGARDING AIR HANDLER PROPOSAL**

Motion to approve the air handler proposal from Rasmussen in the amount of \$99,997.00 passed with a motion by Jay Hall and a second by Steve Schutte.

Rich Brandow: Absent, Carol Erwin: Yea, Jay Hall: Yea, Betty Jo Leapley: Yea, Samuel Recob: Yea, Steve Schutte: Yea, Tyler Specht: Yea, Dustin Thompson: Yea, John Wolfgram: Yea

Yea: 8, Nay: 0, Absent: 1

**VII.4. CONSIDER, DISCUSS AND TAKE NECESSARY ACTION REGARDING THE FIRE ALARM UPGRADE PROJECT**

Motion to approve the Fire Alarm Upgrade Project bid from Menford Electric for the amount of \$134,329.00 passed with a motion by Betty Jo Leapley and a second by Steve Schutte.

Rich Brandow: Absent, Carol Erwin: Yea, Jay Hall: Yea, Betty Jo Leapley: Yea, Samuel Recob: Yea, Steve Schutte: Yea, Tyler Specht: Yea, Dustin Thompson: Yea, John Wolfgram: Yea

Yea: 8, Nay: 0, Absent: 1

Two bids were received for the project. The bids were opened in the LCC Central Office on September 6 at 2:00 p.m. by Board President Steve Schutte and recorded by Board Secretary Betty Jo Leapley. Also present was a representative of each company. Jeff Johnson of Advanced Engineering Systems, Inc. joined the bid opening meeting via a conference call.

**VII.5. CONSIDER, DISCUSS AND TAKE NECESSARY ACTION REGARDING THE AMENDED ESU SERVICES CONTRACT FOR 2018-2019.**

Motion to approve the amended ESU services contract for the 2018-2019 school year passed with a motion by Samuel Recob and a second by Dustin Thompson.

Rich Brandow: Absent, Carol Erwin: Yea, Jay Hall: Yea, Betty Jo Leapley: Yea, Samuel Recob: Yea, Steve Schutte: Yea, Tyler Specht: Yea, Dustin Thompson: Yea, John Wolfgram: Yea

Yea: 8, Nay: 0, Absent: 1

The amended contract includes an allocation of time for a licensed mental health practitioner through ESU 1.

**VII.7. CONSIDER, DISCUSS AND TAKE NECESSARY ACTION REGARDING DIRECTION OF SUPERINTENDENT TO OBTAIN CONCEPT DESIGNS FOR AN ELEMENTARY SCHOOL RENOVATION PROJECT**

Motion to direct the Superintendent to engage an architectural firm for the purpose of obtaining concept designs for an elementary renovation project passed with a motion by Tyler Specht and a second by John Wolfgram.

Rich Brandow: Absent, Carol Erwin: Yea, Jay Hall: Yea, Betty Jo Leapley: Yea, Samuel Recob: Yea, Steve Schutte: Yea, Tyler Specht: Yea, Dustin Thompson: Yea, John Wolfgram: Yea

Yea: 8, Nay: 0, Absent: 1

**VIII. DISCUSSION ITEMS**

No official action was taken on any agenda discussion item.

**VIII.1. LIVE COMMUNITY FORUM - NEBRASKA LOVES PUBLIC SCHOOLS AND NEWS CHANNEL NEBRASKA (DATE TBD IN OCTOBER)**

Superintendent Christiansen provided information on the possibility of the LCC district being involved in a community forum with Nebraska Loves Public Schools and News Channel Nebraska.

**VIII.2. TEAMMATES PROGRAM UPDATE AND LEADERSHIP**

Superintendent Christiansen gave an update on the TeamMates program at LCC and discussed options for the leadership of the program. Dustin Thompson is the School Board liaison with our district TeamMate program.

**IX. SET DATES AND TIMES FOR UPCOMING BOARD MEETINGS, COMMITTEE MEETINGS, AND WORKSHOPS**

**IX.1. NASB AREA MEETING - WED, OCTOBER 3, 2018 (4:30PM - 8:30PM @ NORFOLK)**

Board members were reminded of the Nebraska Association of School Boards Area Meeting on October 3.

**IX.2. REGULAR BOARD MEETING - MON, OCTOBER 8, 2018 (7:00PM @ MIDDLE SCHOOL)**

Board members were reminded of the regular board meeting on October 8, and the NASB State Conference on November 14-15.

**IX.3. NEGOTIATIONS COMMITTEE MEETING – TBD**

Negotiations Committee members will meet on September 28 to begin planning before negotiations begin with the LCC Education Association.

**IX.4. TRANSPORTATION, BUILDING AND GROUNDS COMMITTEE – TBD**

No meeting was scheduled at this time.

**IX.5. POLICY/LIBRARY BOARD COMMITTEE – TBD**

The possibility of a committee meeting on September 19 was discussed. Superintendent Christiansen will check schedules with committee members.

**X. ADJOURN**

Meeting adjourned at 8:49 p.m.

**Cedar County School District #54**

**Submitted by:**

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Betty Jo Leapley  
Secretary of the Board