

LAUREL-CONCORD-COLERIDGE SCHOOL DISTRICT #54
BOARD OF EDUCATION
STRATEGIC PLANNING WORKSHOP (HS)
LAUREL-CONCORD-COLERIDGE BOARD RETREAT
Monday, May 14, 2018
Boardroom @ LCC School, Laurel, NE

Attendance taken at 5:50 p.m.

Robert Colwell: Absent
Carol Erwin: Present
Jay Hall: Present
Betty Jo Leapley: Present
Samuel Recob: Present
Steve Schutte: Present
Tyler Specht: Present
Dustin Thompson: Present
John Wolfgram: Present
Present: 9, Absent: 1.

President Schutte called the workshop/retreat to order at 5:50 p.m. in the boardroom at Laurel-Concord-Coleridge School, Laurel, Nebraska. The meeting notice was published in the May 9, 2018 issue of the Coleridge Blade and the Laurel Advocate, posted at the LCC Elementary/High School-Laurel, LCC Middle School-Coleridge, and posted on the school web site. Said notice stated the purpose of the meeting is for discussion only. No board action would be taken and there would be no opportunity for public comment. The meeting was open to the public. Board members were sent notice of the workshop. Everyone joined in the pledge of allegiance to the Flag of the United States of America. Attention was directed to a current copy of the Nebraska Open Meeting Act posted in the room.

In addition to board members the following were present: Superintendent Randall Klooz, Middle School Principal Jay Vance, Elementary Principal Paige Parsons, and future LCC superintendent Jeremy Christiansen.

The workshop/retreat began with a welcome and light supper. President Schutte turned leadership of the workshop/retreat over to future LCC superintendent Jeremy Christiansen. Mr. Christiansen reviewed and discussed the following Transition & Entry Plan Updates (through June 30th) with board members and administrators.

Policy & Governance--Mr. Christiansen will communicate to board members with a weekly board update via email beginning May 21, and with board and committees through text messages. He plans to attend the Fairbury June board meeting. Focus areas thus far have included: Budget/Finance System and Procedures; Board Policies and Procedures; and Board Meeting Structure, Agendas and Minutes. Continuing areas of focus include: District Facilities and Safety Plans (utilizing School Dude); School Handbooks; Board Goals and Existing Strategic Plan; Board Committee Structure and Schedules; Existing Contracts, Agreements and Program Plans; Federal Programs, ESU, Insurance, Utilities, Memberships, Transportation, Nutrition Services.

Human Resource Development--Certificated Personnel Hiring Update: positions to be hired are an elementary teacher and elementary art. Classified Personnel Hiring Update: positions to be hired are middle school custodian and a library para. Focus areas thus far have included: Review Negotiated Agreements, Employment Contracts, Salary Schedules (new certificated staff will have their contracts extended by one day for the staff mentoring program); and Interviewing for Vacant Positions. Continuing areas of focus include: Review Job Descriptions and Evaluation Processes; Awareness of Issues Relevant to Non-Certificated Staff (Compensation, Benefits, Supervision, Evaluation and Training); Meet with Supervisors of Non-Certificated Employee Groups to Assess Strengths and Challenges and to Establish Communication Strategies.

Essentials of Learning: Curriculum, Instruction, Assessment--Focus areas thus far include: Schedule Development; Course Offerings; and Registration Process. Continuing areas of focus are: Analyze Patterns in Student Achievement Data; Review Continuous School Improvement Plans and Processes; and Review District Assessment Systems, Schedules and Processes.

Vision Leadership and District Culture--Communication with Current Staff Members and Assess District Strengths and Opportunities for Growth. He asked board members to email him with their responses to the following three questions: 1. What is one process or procedure of the Board that works well and is a strength, you believe should continue moving forward? 2. What is one process or procedure of the Board that you believe needs to be modified or changed? 3. Recommend three (3) community members or groups that I need to meet and connect with during my first month as LCC Superintendent.

Board members and administrators were asked if there were other topics for discussion. Mr. Christiansen and the administrators were thanked for working together to make the transition go smoothly.

Meeting adjourned at 6:35 p.m.

Cedar County School District #54

Submitted by:

Betty Jo Leapley
Secretary of the Board

