

**LAUREL-CONCORD-COLERIDGE SCHOOL DISTRICT #54**  
**BOARD OF EDUCATION**  
**Regular Monthly Meeting**  
**Monday, August 13, 2018, 7:00 p.m.**  
**Boardroom @ LCC Middle School, Coleridge, NE**

**Attendance taken 7:00 p.m.**

Rich Brandow: Present

Carol Erwin: Present

Jay Hall: Present

Betty Jo Leapley: Present

Samuel Recob: Present

Steve Schutte: Present

Tyler Specht: Present

Dustin Thompson: Present

John Wolfgram: Absent

Present: 8, Absent: 1.

John Wolfgram arrived at 7:22 p.m.

**I. CALL MEETING TO ORDER**

The regular meeting was convened at 7:00 p.m. in the Board Room at Laurel-Concord-Coleridge School, Coleridge, Nebraska. The meeting notice was published in the August 8, 2018 issue of the Coleridge Blade and the Laurel Advocate, posted at the LCC Elementary/High School-Laurel and LCC Middle School Coleridge, posted at U.S. Post Office-Coleridge, U.S. Post Office-Laurel, Security Bank-Coleridge, Security Bank-Laurel, Citizens State Bank-Laurel, and posted on the school web site. Said notice stated the agenda is readily available for public inspection at the Superintendent's office during normal business hours. Board members were emailed notice. In addition to board members the following were present: Superintendent Jeremy Christiansen, Elementary Principal Paige Parsons, and Middle School Principal Jay Vance. High School Principal/Activities Director Ken Swanson arrived after attending an activities meeting. Members of the public were present and welcome. Everyone joined in the pledge of allegiance to the flag. Attention was directed to a current copy of the Nebraska Open Meeting Act posted in the room.

**II. APPROVAL OF AGENDA AND CHANGES TO AGENDA**

Motion to approve the agenda as provided passed with a motion by Betty Jo Leapley and a second by Rich Brandow.

John Wolfgram: Absent, Rich Brandow: Yea, Carol Erwin: Yea, Jay Hall: Yea, Betty Jo Leapley: Yea, Samuel Recob: Yea, Steve Schutte: Yea, Tyler Specht: Yea, Dustin Thompson: Yea

Yea: 8, Nay: 0, Absent: 1

### **III. CONSENT AGENDA**

Motion to approve the Consent Agenda items including minutes of the July 9, 2018 Special Hearings and Regular Meeting, and the July 23, 2018 Special Meeting; Treasurer reports; the General Fund bills in the amount of \$215,860.32; the Cooperative Fund bill in the amount of \$301.00; and the projected payroll of \$405,019.65 passed with a motion by Dustin Thompson and a second by Betty Jo Leapley.

John Wolfgram: Absent, Rich Brandow: Yea, Carol Erwin: Yea, Jay Hall: Yea, Betty Jo Leapley: Yea, Samuel Recob: Yea, Steve Schutte: Yea, Tyler Specht: Yea, Dustin Thompson: Yea  
Yea: 8, Nay: 0, Absent: 1

#### **III.1. Approve minutes of special hearings and of regular meeting held July 9, 2018**

This item was approved on the previous vote on the consent agenda items. No additional action necessary.

#### **III.2. Approve minutes of special meeting - Board and Superintendent Transition and Goal Setting Workshop facilitated by NRCSA held Monday, July 23rd - 7:00 pm at Middle School Campus in Coleridge**

This item was approved on the previous vote on the consent agenda items. No additional action necessary.

#### **III.3. Approve Treasurer's Report - Receipts**

This item was approved on the previous vote on the consent agenda items. No additional action necessary.

#### **III.4. Approve expenditures and claims for payment**

This item was approved on the previous vote on the consent agenda items. No additional action necessary.

#### **III.5. Consider, discuss and take necessary action with regard to the Consent Agenda**

This item was approved on the previous vote on the consent agenda items. No additional action necessary.

### **IV. EXCUSE ABSENT BOARD MEMBERS**

No action was taken.

### **V. PUBLIC COMMENT**

No member of the public signed in to address the board.

## **VI. INFORMATION AND PROPOSALS**

### **VI.1. PRINCIPALS' REPORTS**

Elementary Principal Paige Parsons reported on: New staff, Teachers: Amy Gould -4th grade, Meghan Harriman - 3rd grade, Heather Showen - Art, and Paras: Sheri Christiansen, Brittany Garthoff; Reading/MTSS; Expectation Stations; Enrollment: Preschool - 36, Kindergarten - 37, First - 30, Second - 26, Third - 34, Fourth - 42, TOTAL: 205; and Curriculum/Instruction.

Middle School Principal Jay Vance reported on: Upcoming Middle School Activities; there are 139 students enrolled in the middle school for the upcoming school year. 5th Grade - 39, 6th Grade - 37, 7th Grade - 31, 8th Grade - 32 students. These numbers do not include the eight Level III students; and updates from sessions at Administrator Days on AdvancED and NSCAS Assessment.

Superintendent Christiansen shared High School Principal/Activity Director Ken Swanson's report. Swanson arrived at the board meeting after an activities meeting. The report included: Enrollment of 114 Students enrolled in the high school for the 2018-19 school year, Seniors - 32, Juniors - 25, Sophomores - 26, Freshmen - 31; New Staff includes Alan Gottula - Guidance Counselor K-12, Heather Showen - Art, Shane Kinkaid - Math, Ali Ferris - Math, Jennifer Kesting - English, Trista Stone - High School Para. Alternative Education - We will continue to utilize APEX computer system as a method for credit recovery for our students. The ReVisionAction Plan was submitted by the deadline on Friday 8-10-18.

The football field is marked and cut for the 8-Man field. Thank you to Jay Vance for assisting and the city of Laurel for the use of their metal detector. Mr. Swanson attended Administrator Days with the LCC administrative team. Athletic participation includes: Cross Country - 8, Girls Golf - 4, Volleyball - 21, and Football - 25. Fall Sports Pictures were taken on August 9th. The Lewis and Clark Conference Activities meeting is August 15th. Upcoming events were listed, and joint training with the Laurel EMS and LCC football coaches will be held.

The written Principal reports are available at the Office of the Superintendent.

### **VI.2. SUPERINTENDENT'S REPORT**

Superintendent Christiansen reported on New Teacher Orientation; Teacher and Staff Pre-Service Days; Option Enrollment Report; update on the Concrete Repair/Replacement at both campuses; update on information for Fire Alarm System Replacement; Handbooks will be presented for Board approval; Transportation/Building/Grounds information including Mini Bus Repair/Replacement, Small Vehicle Replacement Schedule, Air Handler for Main Gym, and developing a Prioritized Project List; Insurance Policies review; work continues on Finance Systems and Budget Development; discussion on Behavioral and Mental Health Support; and Upcoming Events and Meetings.

The written Superintendent's report is available at the Office of the Superintendent.

## **VI.3. BOARD COMMITTEE REPORTS**

### **VI.3.1. Policy/Library Board Committee Meeting - July 31, 2018**

Betty Jo Leapley reported the Policy/Library Board Committee had met with Superintendent Christiansen to review the proposed policy changes and updates. The committee will be working on the superintendent evaluation document. The interlocal agreement with the City of Laurel for the Learning Center will be up for renewal in 2019.

## **VII. ACTION ITEMS**

### **VII.1. Consider, discuss and take necessary action with regard to second reading of board policies - 3570, 4003, 5401, 5101, 5422, 5402, 5403, 5418, 6212, 6213, 6410 and 8231.**

Motion to approve board policies - 3570, 4003, 5401, 5101, 5422, 5402, 5403, 5418, 6212, 6213, 6410 and 8231 - on second reading passed with a motion by Jay Hall and a second by Steve Schutte.

John Wolfgram: Absent, Rich Brandow: Yea, Carol Erwin: Yea, Jay Hall: Yea, Betty Jo Leapley: Yea, Samuel Recob: Yea, Steve Schutte: Yea, Tyler Specht: Yea, Dustin Thompson: Yea  
Yea: 8, Nay: 0, Absent: 1

John Wolfgram arrived at 7:22 p.m. just prior to the vote on this item.

### **VII.2. Consider, discuss and take necessary action with regard to hiring of classified employees.**

Motion to approve the hiring of classified staff members: Linda Dorschner, Danielle Cook, Selda McMahan, Trista Stone, Brittany Garthoff, and Sheri Christiansen passed with a motion by Jay Hall and a second by Rich Brandow.

John Wolfgram: Yea, Rich Brandow: Yea, Carol Erwin: Yea, Jay Hall: Yea, Betty Jo Leapley: Yea, Samuel Recob: Yea, Steve Schutte: Yea, Tyler Specht: Yea, Dustin Thompson: Yea  
Yea: 9, Nay: 0

### **VII.3. Consider, discuss and take necessary action with regard to the 2018-2019 Handbooks - Faculty, Classified Employees, Student & Family, and Activity.**

Motion to approve the Faculty Handbook, the Classified Employees Handbook and the Student-Parent Handbook, and the LCC Activity Handbook for the 2018-2019 school year passed with a motion by Samuel Recob and a second by Jay Hall.

John Wolfgram: Yea, Rich Brandow: Yea, Carol Erwin: Yea, Jay Hall: Yea, Betty Jo Leapley: Yea, Samuel Recob: Yea, Steve Schutte: Yea, Tyler Specht: Yea, Dustin Thompson: Yea  
Yea: 9, Nay: 0

## **VIII. DISCUSSION ITEMS**

## **VIII.1. Behavioral and Mental Health Support**

Superintendent Christiansen asked for input from the Board on exploring the possibility of contracting with ESU 1 for behavioral and mental health services. The Board asked him to pursue this option.

## **IX. SET DATES AND TIMES FOR UPCOMING BOARD MEETINGS AND WORKSHOPS**

### **IX.1. Special Meeting - Pay Year-End Bills, Fund Transfers, and Budget Workshop - Thursday, August 30, 2018 - 7:00 pm at Middle School Campus in Coleridge**

A Special Meeting to approve year-end bills, fund transfers, and conduct the budget workshop was set for Thursday, August 30, 2018 at 7:00 p.m. at the Middle School Campus in Coleridge

### **IX.2. Regular Board Meeting (Monday, September 10, 2018 - 7:00 pm at LCC High/Elementary School in Laurel.**

The next Regular Board Meeting will be Monday, September 10, 2018 at 7:00 pm at LCC High/Elementary School in Laurel.

### **IX.3. Set Dates and Times for Committee Meetings - Policy/Library Board, Transportation/Building/Grounds, Finance, Curriculum**

Dates and times for committee meetings were set for the Policy/Library Board Committee, Transportation/Building/Grounds Committee, Finance Committee, and Curriculum Committee.

### **IX.4. Labor Relations Conference - September 5th & 6th (Lincoln)**

Board members were reminded of the Labor Relations Conference on September 5-6 in Lincoln.

### **IX.5. NASB Area Meeting - October 3rd (Norfolk)**

Board members were reminded of the Nebraska Association of School Boards Area Meeting on October 3rd in Norfolk.

## **X. ADJOURN**

Meeting adjourned at 8:02 p.m.

**Cedar County School District #54  
Submitted by:**

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Betty Jo Leapley  
Secretary of the Board