

# LAUREL-CONCORD-COLERIDGE SCHOOL

## RECEIPT OF FACULTY HANDBOOK

This signed receipt acknowledges receipt of the Faculty Handbook of Laurel-Concord-Coleridge School for the \_\_\_\_\_ school year.

This receipt acknowledges that it is understood:

- that I am to read and be familiar with the handbook,
- that I understand the handbook contains a disclaimer of contract,
- that I understand that the handbook includes the District's policies of non-discrimination and equity, and
- that specific complaint and grievance procedures exist in the handbook which should be used for responding to harassment or discrimination.

Date of Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Teacher's Signature: \_\_\_\_\_

**PRINT, COMPLETE, SIGN,  
AND RETURN THIS FORM TO  
YOUR BUILDING PRINCIPAL**